

**STUDENT EMPLOYMENT RELEASE TO WORK**

**New student employment cannot begin until student has attended their scheduled student employment workshop and completed the required paperwork. Rehired students must have paperwork completed and received by HR/VPAA.**

***The signed form must be received by the department by the time the student reports to work. Employment is subject to termination for failure to comply.***

**Supervisor Name \_\_\_\_\_ Dept Contact Name \_\_\_\_\_**

**PAF Effective Date \_\_\_\_\_**

\_\_\_\_\_ has completed the student employment workshop and may begin his/her employment with the university.

\_\_\_\_\_ has all rehire paperwork completed and may begin his/her employment with the university.

\_\_\_\_\_  
**Signed**

\_\_\_\_\_  
**Date**