

Exempt/ Non-exempt	Years of Service	Vacation Accrual	Annual Total
Non-Exempt	0-5 Years	1.85 Hours/Week	12 Days
	5-15 Years	2.62 Hours/Week	17 Days
	15 Years +	3.39 Hours/Week	22 Days
Exempt	0-5 Years	11.34 Hours/Month	17 Days
	5 Years +	14.67 Hours/Month	22 Days